

From,

Date _____

To,
Managing Director,
Mumbai District Central Co-op. Bank Ltd.,
Mumbai Bank Bhavan, 207, Dr. D.N. Road,
Fort, Mumbai - 400 001.

Sub : Letter of Intent for purchase of _____ Premises

Respected Sir,

I am writing this letter to indicate my intent in purchasing your property located at _____. I came to know from your advertisement published in _____ newspaper on _____ that you wish to sell your abovementioned property and thus I express my desire to purchase the same at price ` _____

I have personally visited the property and found that your property meets all my requirement in terms of area and location and others. You can please feel free to call me on my mobile no _____ & fix up the meeting as per your convenience for further discussion in this regards.

Looking forward to your positive response in this regard.

Thanking You.

Yours faithfully